

## **AAC Procedures for Displaying Artwork at the Shatford Memorial Library**

Aspotogan Arts and Crafts (AAC) has been given the opportunity to exhibit the artwork of its members at the Shatford Memorial Library in Hubbards on a regular basis. An art hanging system has been installed for 2-dimensional pieces. Three-dimensional artwork can be displayed on the top of designated bookcases.

AAC members who have indicated their interest in exhibiting their artwork at the library will be offered the opportunity on a randomly established schedule. A member can exhibit his/her work for a period of approximately one month. If the member is unable to exhibit during the month offered, every effort will be made to find another suitable timeframe.

The AAC Coordinator is Mike McDonagh-Harnish who can be reached at 902-228-2738 or [ashanti@bellaliant.net](mailto:ashanti@bellaliant.net). An alternate is Maria Kuttner at 902-826-1150 or [mkuttner@eastlink.ca](mailto:mkuttner@eastlink.ca)

### Display Details:

- Two-dimensional artwork will be hung on the art hanging system; the space measures 12 feet wide and 5 feet tall
- The art hanging system, consisting of 6 moveable vertical wires and numerous moveable hooks, permits a variety of spacing options without the need for nails or hooks in the wall
- The display wall is located behind the circulation desk and above moveable book carts; therefore artists might consider choosing artwork that can be appreciated without the need to stand close to it
- Three-dimensional artwork will be placed on the top of a bookcase(s) to minimize contact by patrons walking by; therefore artists might consider choosing artwork that is effective at a height and that has a stable base

### Conditions:

- Artists are responsible for insuring their own artwork
- Artists are responsible for setting up their display and may request assistance from the AAC coordinator; a sturdy ladder is available on site
- In an effort to minimize disruption to library operations during set-up and retrieval of artwork, art should be **set up on the last Friday of the month** and **retrieved on the last Thursday of the month** during normal library hours. Currently the library is open Fridays 10 a.m. – 3 p.m. and Thursdays 1 – 8 p.m.; check online to be aware of any changes
- Art should not be removed from the library before the end of the assigned display month
- Art will not be sold at the library; business cards can be left at the library and provided to patrons interested in contacting an artist
- Labels and/or information about the artist will be prepared for display by the library with standardized information provided by the artists
- Artists are responsible for providing the library with a list of artwork which includes title and medium (see format on next page); also an artist's statement and/or bio
- Artists should take photographs of their displays for their own records
- The library may highlight the artist and artwork on social media
- When selecting their artwork for display, artists should consider the acceptability of certain images for a public venue which includes children's programming

Information to be provided to the library:

For art on the wall use a letter sized piece of paper to roughly depict positioning and enter title and medium related to each piece in the corresponding shape. Include your name and contact information which can be provided to interested visitors who inquire about your work.

The library will create a poster of this information for display on the counter in front of the exhibit wall. This will avoid the need for visitors to go behind the reference desk to read labels.

Artist: \_\_\_\_\_ Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title:				
Medium:				

